



***All Community Development permit applications are submitted through the PROJECT PORTAL link below. You will need to create an account and once you receive confirmation, you will be able to fill out the application and upload any supporting documents. THE APPLICATIONS AND CHECKLISTS PROVIDED HERE ARE FOR REFERENCE ONLY.***

**<https://cityworks.brookhavenga.gov/ProjectPortal>**



### **Change of Address Request**

**\*All address changes are subject to final approval by DeKalb County\***

Date: \_\_\_\_\_

Existing Address: \_\_\_\_\_

Existing Suite Number: \_\_\_\_\_

Tax Parcel ID: \_\_\_\_\_

Proposed Address: \_\_\_\_\_

Proposed Suite Number: \_\_\_\_\_

Reason for Change: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Requestor Name: \_\_\_\_\_

Phone #: \_\_\_\_\_

E-mail Address: \_\_\_\_\_



<b>Signatures</b>	Applicant's Name:	
	Applicant's Signature:	Date:
	Property Owner's Name (if different):	
	Property Owner's Signature (if different):	Date:

<b>Staff Use Only</b>	Recommendation: <input type="checkbox"/> Approval <input type="checkbox"/> Denial	Reviewed by:
	Denial Reason:	